

**VILLAGE OF GROSSE POINTE SHORES, A MICHIGAN CITY**  
**MINUTES OF PLANNING COMMISSION MEETING**  
**Tuesday, September 28, 2021**

A virtual ZOOM meeting of the Planning Commission of the Village of Grosse Pointe Shores, A Michigan City was held on Tuesday, September 28, 2021. The meeting was called to order at 9:05 a.m.

Present: Chairperson Mary Matuja, Commissioners Gary Mitchell, Patrick Mc Carroll, Gary Gula, Greg De Mars, Pat Chasteen, Donn Schroder

Excused: Ted Kedzierski

Also Present: City Planning Consultant Dave Scurto, City Manager Steve Poloni and Assistant City Manager Tom Krolczyk

All items pertinent to this meeting are either attached or placed on file.

APPROVAL OF MINUTES: May 25, 2021 regular meeting, on motion by Commissioner Mitchell and seconded by Commissioner Mc Carroll, the minutes were approved 7-0.

PLAN REVIEWS, VARIANCE REQUESTS AND HEARINGS –

63 Michaux Ct.- Landscape Plan Including a Flag Pole- Commissioner DeMars recused himself from voting due to the fact he had a possible conflict of interest with the petitioner.

McCarroll asked about the change in the landscape plan and if it could be accepted. Scurto replied that removing the tree to accommodate the flag pole constitutes the landscape change. Commissioners discussed the distance from the property line of the flag pole were to fall. Matouk stated the pole is approximately 20 feet from the property line and could not hit a structure. DeMars asked if lighting would be provided for the pole for night time use. Matouk stated that he did not plan on putting in lighting but if the Commission requests so he would not have a problem lighting the flag pole. Commissioners conversed about flag sizes and what should be allowed, 3X5 and 4X6. On motion by Mitchell to approve the installation of the flag pole as shown not to exceed a 4 X 6 flag size, seconded by McCarroll, 6-0, DeMars abstained.

COMMUNICATIONS –Commissioners discussed changing the ordinance to reflect flag pole installations that could be approved administratively without having to go to Planning Commission and also wanted to know if there is software in place to track Special Land Use and Variance requests. Poloni stated that we would review the standards for flag poles, sizes and the number of poles to prepare a draft ordinance to the Planning Commission for review.

OLD BUSINESS – None

NEW BUSINESS – Commissioners inquired about the new sign ordinance and what changes were amended as far as open houses signs, election sign sizes, time limits and quantity of signs. Krolczyk to send the new sign ordinance to members.

NEXT MEETING DATE – Tuesday, October 26, 2021 at 8:00 A.M. VIRTUAL ZOOM Meeting. check website for instructions

ADJOURNMENT - There being no further business, the meeting was adjourned at 9:50 a.m. on motion by Commissioner Mitchell and seconded by Commissioner McCarroll; unanimously approved 5-0.

Planning Secretary  
Planning Commission