

A meeting of the Blue Ribbon Operations Committee of the Village of Grosse Pointe Shores, a Michigan City, (BROC) was held on Wednesday, May 22nd, 2013 @ 8:00AM in the Council Room of the Grosse Pointe Shores Municipal Building.

PRESENT:

Chairperson : Alan Broad
Secretary : John L. Booth II
Council Liaison: Dan Schulte
Members : Mary Anne LaHood
Elizabeth Eldridge
Dr. Quresh Khairullah
Connie Houin
Marlena Stahl

Members absent: Cheryl Holm
John Renick

Also in attendance: Mark Wollenweber, City Manager

The Chairperson , Alan Broad, called the meeting to order at 8:15AM.

APPROVAL OF THE MINUTES :

A motion was made and seconded to approve the draft minutes of the previous two meetings of the BROC held respectively on March 27th, 2013, and on April 24th. 2013. Hearing no discussion or offers of amendment, the minutes of the last two meetings as drafted and circulated prior to this meeting were approved.

DISCUSSION:

The Chairperson began with a brief summary of the committee discussion in 2013 and suggested that the committee consider the adoption of a plan to first draft at a future working session of the BROC an executive summary of the committee work, investigations, actions and remaining areas of open enquiry, and then present at a subsequent meeting in both verbal and written form to the Mayor and possibly representatives of the Village Council a complete briefing of the committee's findings and recommendations to date.

After much discussion , including comments from Mark Wollenweber, the committee decided unanimously to set the date of Saturday, June 15th, for a working and drafting meeting of the committee to be held at the Booth residence at 980 Lake Shore Road , starting at 11:00AM, to fit portions of the existing text of the Minutes of the BROC into an outline of the salient issues tackled by the committee since its inception in early April 2012,

using as a working outline a document prepared by Cheryl Holm and Chairperson Broad, with some amendments, as the template for this written presentation, which shall be delivered to the Mayor in a face to face later meeting or at a scheduled and public Village Council meeting.

Alan Broad and others summarized this plan of action as necessary to inform and educate key village representatives, The Mayor and Village Council members, of the results of the committee's extensive due diligence, enquiries and discussions over the past 14 months with the municipal department heads and staff members, regarding the actual daily staffing of jobs , the responsibilities of the village employees, and the priorities with which they have been tasked, as well as options that may exist to make changes for the more efficient and better delivery of services to residents.

The goal as stated by one committee member is to better inform Village Council and the Mayor with the facts of current operating procedures and employee scheduling so that the Council will be able to make decisions for changes fully conscious of the impact and consequence of change on the budget and service delivery vs. what too often has happened in the past when decisions were made in some haste, unconscious or unaware of the ripple effect of such decisions on operations. This concern led the BROC to feel some urgency in completing the summary and briefing as outlined above.

The Committee next instructed the Secretary to communicate with the City Administration to see that all of the minutes of the BROC meeting, on which they have been previously copied in emails, be available for posting on the Village website. It was noted that this might require that the Minutes be batched in a word processor friendly PDF file.

Mr. Booth stated that he would ask his assistant Patrica Schroeder to facilitate the communication of the Minutes to Lynn Michaux in a form compatible with the Village posting all minutes on the city website asap.

OLD AND NEW BUSINESS: None

There being no further business to come before this meeting, the Chairperson asked for a motion to adjourn the meeting until the working session on June 15th. A motion was made and seconded and the meeting was adjourned at 9:35AM

Respectfully submitted,

John L.Booth II
Secretary
Blue Ribbon Operations Committee
Village of Grosse Pointe Shores