

VILLAGE OF GROSSE POINTE SHORES, A MICHIGAN CITY
MINUTES OF FINANCE COMMITTEE MEETING
February 22, 2012

A meeting of the Finance Committee of the Village of Grosse Pointe Shores, A Michigan City was held on Tuesday, February 22, 2012 in the Council Chambers of the Grosse Pointe Shores Municipal Building. The meeting was called to order at 7:00 p.m.

Present: Council Member Bisballe, Chair
Council Member Gesell

Also Present: City Manager Brian P. Vick
Finance Director Rhonda Ricketts
Council Member Barrette

All items pertinent to this meeting are either attached or placed on file.

APPROVAL OF MINUTES – JANUARY 24, 2012

Motion by Council Member Gesell, Seconded by Council Member Bisballe, to approve the minutes from the January 24, 2012 Finance Committee Meeting. Unanimously Approved.

APPROVAL OF MINUTES – JANUARY 24, 2012 CLOSED SESSION

Motion by Council Member Gesell, Seconded by Council Member Bisballe, to approve the minutes from the January 24, 2012 Finance Committee Meeting closed session. Unanimously Approved.

DRAFT FY 2012-13 BUDGET FORECAST – TAXABLE VALUE CONFIRMATION

City Manager Vick confirmed that the City has been notified by Wayne County Equalization Department that Grosse Pointe Shores will see a 12% reduction in property valuation for the FY 2012 –13 budget.

2011 VENDOR LIST

City Manager Vick distributed the 2011 Annual Vendor List reflecting a total expenditure of \$3,232,061. Also distributed was a list of those Vendors on the 2011 list where amounts paid to the vendor exceeded \$6,000. The list consisted of 51 vendors with expenditures totaling \$2,057,500. The Finance Committee reviewed both lists and discussed various strategies for reducing expenditures. The Committee discussed detailed information related to the following service areas:

- Legal Services (2010 RFP, Terms of Engagement, Staff Report, List of Firms)
- Phone system (BCS-NEC proposal)
- Information Technology (March 2011 Staff Report regarding RFP)
- Property and Liability Insurance (2010 RFP and Staff Report)

The Finance Committee requested that Requests for Proposal be sought for legal services, engineering services, and Property and Liability Insurance. The Committee indicated that proposals be sought from the six legal firms which were finalists in 2010 instead of seeking proposals from the 45 firms as was done in 2010. Proposals are to be sought from the four Insurance firms which provided proposals in 2010.

CAPITAL IMPROVEMENTS

1. Streets – Lake Shore Road North: The Committee discussed the City Council action taken in September 2011 related to funding options for the \$254,000 the city is responsible for out of the \$1.5 million project.
2. Tennis Courts – City Manger Vick informed the committee of the project construction estimate obtained from HRC for work that they oversaw in Berkley. The project in Berkley was rehabilitating two courts for a cost of \$70,000 plus engineering.
3. Water and Sewer Infrastructure: The Committee was provided with project cost estimates for sanitary sewer repairs along South Deeplands and Oxford Road. An improvement plan should be developed as these two locations are prioritized for lining and spot repair improvements.

PUBLIC COMMENTS

Janice Pemberton commented regarding the Michigan Tax Tribunal

NEXT MEETING – March 21, 2012

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:00 p.m. on motion duly supported and carried by unanimous vote.

Brian P. Vick
City Manager