

**MINUTES OF
MEETING OF THE CITY COUNCIL
TUESDAY, NOVEMBER 20, 2012 - 7:00 P.M.**

1. **CALL MEETING TO ORDER** - A monthly meeting of the City Council of the Village of Grosse Pointe Shores, a Michigan City was held on Tuesday, November 20, 2012 in the Council Chambers of the Grosse Pointe Shores Municipal Building, 795 Lake Shore Road. The meeting was called to order at 7:00 p.m. by Mayor Kedzierski.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL** –Clerk Bruce Nichols

Present: Mayor Thaddeus Kedzierski, Council Members Alexander Ajlouni, MD, Robert H. Barrette, Jr., Bruce Bisballe, Kay Felt, Robert E. Gesell, Daniel T. Schulte

Also present: City Clerk Bruce R. Nichols
City Manager Mark Wollenweber
City Attorney Brian Renaud
Public Safety Director John Schulte
Finance Officer/Treasurer Rhonda Ricketts
Public Works Director Brett Smith

All correspondence and reports relating to this meeting are either attached or placed on file.

4. **APPROVAL OF MINUTES OF THE OCTOBER 16, 2012 REGULAR MEETING**

The minutes of the October 16, 2012 Regular Council Meeting were approved on motion by Council Member Gesell, seconded by Council Member Barrette and carried by unanimous vote.

- 4.1 **APPROVAL OF MINUTES OF THE OCTOBER 16, 2012 CLOSED MEETING**

The minutes of the October 16, 2012 Closed Council Meeting were approved on motion by Council Member Gesell, seconded by Council Member Barrette and carried by unanimous vote

5. **PUBLIC COMMENT ON AGENDA ITEMS**

Gloria Anton had questions regarding agenda items regarding City Appraiser, State Rep. Brian Banks and Daniel Schulte as former Public Relations liaison.

Paul Thursam addressed the Council regarding his Board of Review appointment.

Steve Tomovski introduced himself and addressed city Council as a candidate for the Parks and Harbor Committee.

6. **GRANT STROBL – PROCLAMATION**

Grant Strobl, a Junior at Grosse Pointe North High School was presented with a

Proclamation that recognized his efforts regarding Michigan veterans and other numerous achievements.

7. PANCREATIC CANCER AWARENESS MONTH – PROCLAMATION

Proclamation adopted and motion carried unanimously.

8. P.A.A.T.S. REPORT – Sharon Maier, Services For Older Citizens

Sharon Maier reported that SOC will be taking over the PAATS transportation for the elderly and special need residents of Grosse Pointe Shores.

Motion by Schulte seconded by Bisballe to make a one-time contribution of \$2500 to SOC during its transition with the transportation services. Motion carried unanimously.

9. PUBLIC HEARING – 20 STILLMEADOW VARIANCE REQUEST

Council adjourned and convened as the Board of Zoning Appeals to hear a report by Mary Matuja of the Planning Commission reporting their unanimous approval of a request by petitioner Mary Anne LaHood for installation of a backup generator. A variance is required to allow installation due to set back requirements. Motion by Felt seconded by Gesell to approve setback variance. Motion carried unanimously.

The Board of Zoning Appeals unanimously agreed to adjourn and reconvene back to the regular Council meeting.

10. REPORTS BY CHAIRPERSONS OF BOARDS, COMMITTEES AND COMMISSIONS

A. Budget and Finance – Finance Officer/Treasurer Rhonda Ricketts

1. Approval of Bills -Motion by Gesell, seconded by Felt, motion carried unanimously.
2. Review of Financial Statements -- Finance Officer/Treasurer Rhonda Ricketts reported that the budget was still on track, tax bills will go out next week, and water bills will be issued in December.
3. Finance Committee - Chairman Report by Bisballe. Aaron Stevens of Abraham and Gaffney P.C. presented the financial statements and audit for June 30, 2012 to City Council.

B. Public Safety – Director John Schulte

1. Monthly Update Statistical and Various Other Reports - Director Schulte described the month of October as a routine month. The new Ford patrol vehicle is in service. The chief recommends approval of the ACU-MED Contract. The Municipal Park is currently closed as planks have been removed from the dock due to deterioration. Chief Schulte recommends closing the park from dusk to 7 AM until spring.

C. Public Works - Director Brett Smith

1. Monthly Update - Director Brett Smith reported that the week of December 3rd is the final leaf sweep. The new Freightliner rubbish truck has been placed in service as of November 7. Holiday decorations are complete in anticipation of the tree lighting ceremony. Snowplow equipment is being prepared for this year's upcoming service. Seasonal work on the north seawall of the municipal park is underway. Road repairs are scheduled for the 2013 Road rehabilitation program of which details were presented to Council.

D. Parks and Harbor

1. Monthly Update- Council Member Schulte reported the deterioration of the marina decking is accelerating and becoming a more imminent problem.
2. Harbor Committee Chairman Report -On motion of Schulte, seconded by Ajlouni, the Council unanimously approved the following mission statement for the Parks and Harbor committee:

The mission of the Village of Grosse Pointe Shores Parks and Harbor Committee is to help ensure that residents of Grosse Pointe Shores are provided with a high level of park and harbor services and amenities in accordance with the overall expectations of the community. The Parks and Harbor Committee will assist in the ongoing operation and maintenance of the Grosse Pointe Shores ' parks and harbor, review proposed improvements or alterations, and make recommendations to the Grosse Pointe Shores City Council. Parks and Harbor Committee areas of responsibility include reviewing and recommending for Council approval any proposed changes or improvements relative to Grosse Pointe Shores parks, recreational events, facilities, harbor, Facility Use Policy, Park Master Plan and associated activities.

E. Legal Report – City Attorney Brian Renaud reported review of the ACU-MED Contract and his input regarding appraisals for possible engagement by the city.

F. Manager's Report – City Manager Mark Wollenweber

1. SME Marina Composite Decking Report is under review. The possible repair options are being evaluated.
2. Honeywell has made recommendations which will be presented at the December meeting regarding physical equipment operated by the city.
3. The Grosse Pointe Clinton Refuse Authority issue is beginning to gain momentum.
4. A potential upgrading of our municipal bond rating is in play.
5. Issues regarding assessment of commercial property will be addressed shortly.

11. OLD BUSINESS

- A. **Engineering Services** – Mark Wollenweber reported the road repair program was submitted to Council for their review.
- B. **Ambassador Committee** - Council Member Felt reported the committee is progressing and seeks historic photographs of the city for archival purposes.
- C. **Blue Ribbon Operations Committee** - Council Member Schulte reported the job descriptions for municipal employees have been completed. SEMCOG guidelines have been reviewed as they apply to the city. Chief Schulte has reviewed all traffic control devices. The Department of Public Works service levels appear to be adequate.

12. NEW BUSINESS

A. **Appraiser**

On motion by Gesell, seconded by Ajlouni, and carried unanimously, Robert W. Bogner & Associates was engaged for services regarding large commercial taxpayers. City Attorney Brian Renaud endorsed the appraisal firm.

- B. **ACU-MED Contract** - On motion by Bisballe, seconded by Felt, and carried unanimously, the ACU-MED Contract was approved and adopted.

C. **2013 Road Rehabilitation Program-HRC**

The road rehabilitation program for Lochmoor, Sunningdale, Hampton and Oxford Roads was received by counsel for review. On motion by Barrette, seconded by Felt, and carried unanimously, Council authorized Mark Wollenweber to sign a letter of intent to proceed with such repairs.

D. **Management Impact-Updated Job Descriptions**

On motion by Gesell, seconded by Bisballe, and carried unanimously, the updated job descriptions report was received and filed.

E. **Public Act 152 – Publicly Funded Health Insurance Contribution Act**

On motion by Gesell, seconded by Barrette, and carried unanimously, Council approved the 80/20 percent cost-sharing arrangement for 2013.

F. **ICMARC Resolution**

On motion by Barrette, seconded by Gesell, and carried unanimously, Council approved the 401plan for new hires.

G. **Park & Harbor Committee Member Appointment**

On motion by Gesell, seconded by Schulte, and carried unanimously, Steve Tomovski was appointed to the Parks and Harbor committee.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Helen Bai reported 3 tons of paper was shredded in a successful event conducted at the Park.

Mary Matuja indicated the Grosse Pointe Shores Improvement Foundation must have approval by City Council of all projects initiated by the foundation.

George McMullen addressed Council’s comments regarding the Oxford Foundation to enhance public education.

City Clerk Bruce Nichols informed Council that 80% of its registered voters cast their ballots during the November presidential election. 41% of those votes were absentee ballots. Council was made aware of the great efforts of the municipal staff members Tom Krolczyk and Lynn Michaux in making the election move smoothly. The matter of ballot feeding problems is being reviewed for a later report to Council.

COUNCIL MEMBERS’ COMMENTS

Council Member Barrette recommended attending the Holiday Home tour as organized by the Grosse Pointe Shores Improvement Foundation

Council Member Gesell pointed out the good work of Council at the end of its one-year tenure.

MAYOR’S COMMENTS – Mayor Kedzierski recognized the great loss to the community by the deaths of Edmund Brady and Lieutenant John Frasard.

NOTE DATE OF FUTURE CITY COUNCIL MEETINGS (Tues, 12/18/12 & 1/15/13 - 7:00pm)

ADJOURNMENT - On motion duly seconded, and carried unanimously, the meeting adjourned at 9:25 PM.

Bruce R Nichols
City Clerk