

November 7, 2015

Thank you for applying for a 2015-2016 Snow Removal Permit with the Village of Grosse Pointe Shores.

The following items must be presented (collectively) in order to process a permit. We will **not** accept incomplete application packets. Sample forms have been included for your reference. It is the responsibility of the applying company to obtain their own surety bonds. The surety bond is obtained from your commercial insurance agent, and the typical cost is \$100.00. We are not able to contact insurance agents/carriers to secure a bond on your behalf. Likewise we are not able to contact insurance agents to secure certificates of insurance. Payment must be made in full at time of processing. If you are unable to provide any of the required documents or payment, we will not hold incomplete application packets, all paperwork must be submitted at one time. The individual signing the application must be the owner or president of the applying company.

Items required		X
1.	A completed GPS Snow Removal Permit Application (attached)	
2.	A signed copy of the Snow Removal Ordinance accepting the terms/conditions (attached)	
3.	A surety bond in the amount of \$5,000 naming The Village of Grosse Pointe Shores	
4.	A copy of the company's commercial certificate of liability insurance	
5.	A copy(s) of the vehicle(s) Michigan Registration	
6.	Payment (cash or check) \$100 for the permit & \$25.00 each additional vehicle being used	

Once your application has been processed you will receive the following items from the processing clerk. Please be certain that you have in fact received everything as stated.

Items returned to applicant upon completion		X
1.	A copy of your completed GPS Snow Removal Permit Application	
2.	A copy of your signed copy of the Snow Removal Ordinance	
3.	A window sticker(s) to be placed on the appropriate vehicles lower, front, driver's side windshield.	
4.	An invoice for your transaction	

Village of Grosse Pointe Shores
Snow Removal License Application
2015 – 2016

795 Lake Shore Rd.
Grosse Pointe Shores, MI 48236
313.881.5500 fax 313.640.1661

Permits are valid: October 31, 2015 to October 31, 2016

Date:	
Processed by:	
Number of Vehicles:	
Permit #(s) Issued:	

Name of Business:		
Business Address:		
Primary Phone No.:		
Name of individual filing for license:		
Title of individual filing for license: Please circle one	Owner	President
Please note the individual filing for the license MUST be the owner or president of the company or corporation applying for the license.		

The cost of a license is \$100.00 for the initial permit & \$25.00 for each additional vehicle.

1 vehicle	\$100.00		6 vehicles	\$225.00
2 vehicles	\$125.00		7 vehicles	\$250.00
3 vehicles	\$150.00		8 vehicles	\$275.00
4 vehicles	\$175.00		9 vehicles	\$300.00
5 vehicles	\$200.00		10 vehicles	\$325.00

Permits that are purchased/ obtained for the 2015/2016 season will remain valid until Oct. 31, 2016

Permits that are purchased for the 2015/2016 season are immediately considered to be valid

Ordinance 156 adopted by Council and Effective 05/28/2002

Section 1. Permit Required:

1. No person shall, for hire, gain or reward, operate any snow removal equipment upon the sidewalks or thoroughfares of the Village of Grosse Pointe Shores without first obtaining an annual permit from the office of the Village Clerk.

Section 2. Term:

1. All permits are granted under the provisions of the Ordinance shall expire on October 31st of each year and shall not be transferable.

Section 3. Application Fee and Bond:

1. The Village Clerk shall issue a permit upon satisfactory completion of permit application, the payment of \$100.00 permit fee and the execution of a bond to the Village of Grosse Pointe Shores in the sum of \$5,000.00 as approved in for by the Village attorney.
2. No permit shall be issued by the Village Clerks office until the application permit fee and bond have been filed and approved by said office.
3. Upon approval, the Village Clerk shall issue a permit which shall be permanently affixed to the right front window of the permit holder's vehicle.
4. A snow removal permit shall be valid for one vehicle only. Additional permits for additional vehicles shall be issued upon payment of \$25.00 per each vehicle.

Section 4. Safety Lighting:

1. Each vehicle shall be equipped with top mounted yellow flashing or rotating safety light visible to 200 feet.

Section 5. Removal of Snow:

1. Permit holder shall shovel, plow, push, discharge or move snow onto any thoroughfare or sidewalk in the Village of Grosse Pointe Shores provided that snow may be moved over a thoroughfare to a median or to private property if permission under Section 5(2) has been granted so long as no snow remain on said thoroughfare so as to impede vehicular traffic.
2. No permit holder shall shovel, plow, push, discharge or move snow onto private property of any resident of the Village of Grosse Pointe Shores without first obtaining permission from said property owner.

Section 6. Non-Commercial Operation:

The provisions of this Ordinance shall not be applicable to a resident owner, or lease who by means of a motor driven device removes snow from the sidewalk contiguous to his premises.

Section 7. Penalty:

Any person violating the provisions of this Ordinance upon conviction thereof shall be punished by the imposition of a fine not to exceed \$500.00

Section 8. Conflicting Ordinances:

All Ordinances or parts of Ordinances in conflict herein are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 9. Effective Date:

The Ordinance shall become effective twenty (20) days after its passage by the Village Council.

I have read and agree to the conditions of the Ordinance

Signature of Applicant

Date

Printed Name

Phone #