

**VILLAGE OF GROSSE POINTE SHORES, A MICHIGAN CITY
MINUTES OF FINANCE COMMITTEE MEETING
MONDAY, SEPTEMBER 18, 2017**

A meeting of the Finance Committee of the Village of Grosse Pointe Shores, A Michigan City was held on Monday, September 18, 2017 in the Council Chambers of the Grosse Pointe Shores Municipal Building. The meeting was called to order at 10:04 am, by Chairman Bisballe.

Present: Council Member Bisballe, Chair
Council Mayor Pro-Tem Robert Gesell
Citizen Representative, Kay Felt
Council Member Doug Kucyk

Also Present: City Manager Mark Wollenweber
Finance Officer, Rhonda Ricketts
Public Safety Director John Schulte
City Attorney Brian Renaud
Park & Harbor Chairman Bob Barrette
Resident Chuck Ruifrok

All items pertinent to this meeting are either attached or placed on file.

APPROVAL OF MINUTES – JUNE 13, 2017

Motion by Committee Member Felt to approve, seconded by Mayor Pro-Tem Gesell.
Passed 4-0.

ITEM 4 OLD BUSINESS - None

ITEM 5 NEW BUSINESS

- A. At the Chair's suggestion the Meter study by HRC was moved up to first on the agenda. Jesse VanderCreek introduced Jennifer Morreale who went through a handout (see attached). It was noted that since we have had meters installed measuring the flow, that under our agreement with Wayne County for 3cfs there have been times that we have exceeded. It was also noted that about 1/3 of our flow even in dry weather times is from system infiltration and inflow. They discussed the need to proceed with the first two Phases described in their 8-29-17 letter. Members of the committee had a number of questions but it was understood that it is necessary to proceed at a cost of slightly less than \$60,000 which can be charged to the SAW Grant program and will be recommended to City Council at the upcoming meeting. Jesse also discussed the takeover of the Milk River Drain System and other facilities by the SEMSD that will take place soon. He indicated that the Council will be asked to sign a new agreement with SEMSD as the existing Wayne County agreement will be turned over to SEMSD.

Both the engineers and staff thought that this was a positive step forward as Wayne County was currently operating most of the east side facilities remotely. Members asked questions about the transfer and asked that the engineers and staff make it clear that GP Shores is undertaking its own improvements and will need time to phase in whatever changes to this system is necessary and that there should not be any lookbacks for previous issues. Staff also reminded the Committee that we have been consistently seeking at least 1 cfs as additional capacity and the engineers will continue to explore it with SEMSD. Several maintenance issues were also discussed like the need to balance flows at the pump stations.

- B. Staff mentioned that the grant obtained by the Woods for lockup renovation and new dispatch equipment is not able to pay for engineering and design costs and that our share is \$10,000 and that the bidding and construction would take place over the next year. It was pointed out that the agreement with GP Farms is on a month to month basis.
- C. Rhonda described the year end numbers and the Finance Committee members decided to allocate \$50,000 to the yearend unappropriated fund balance and the remaining amount to the retiree health care fund. Motion by mayor Pro Tem Gesell seconded by Chairman Bisballe to do so. Passed 4-0.
- D. The Committee Members felt that the street repair project including Duval went very well and that each member of the Finance Committee as well as staff had driven the road and it was a vast improvement.
- E. Council Member Bob Barrette was presented and indicated to the Committee that the Parks and Harbor Committee has agreed to adjust boat well rates by 3% per year for the next 5 years barring any major economic issues. Chairman Bisballe asked staff to put together a specific plan with estimates of the work to be done at the Park with the special monies levied for the last two years. The plan should include costs of additional dock/maintenance staff, a job description for a parks supervisor, additional park rangers need to staff a new guard house any other projects like the electrical upgrade, additional parking, etc. Staff were asked to put costs on the sticker program like the GPYC, the suggestion of cameras, develop an organizational chart. It was suggested that research on other waterfront communities also be undertaken. Staff was asked to assemble a report for an upcoming Finance Committee meeting so that it could be discussed and forwarded to Council in the next couple of months.

ITEM 6 OTHER

Brian Renaud, City Attorney was present to discuss pending litigation and requested that the Finance Committee go into a Closed Session as permitted by law. A motion was made by Member Felt and seconded by Member Kucyk after a Roll Call vote of 4-0 the

Committee Member and staff entered into the Closed Session to discuss specific pending litigation.

After the Closed Session the Finance Committee went back to Open Session.

ITEM 7 PUBLIC COMMENT: None

ITEM 8 NEXT MEETING:

It was suggested that the next meeting of the Finance Committee be set for Monday, October 16, 2017 at 10:00 am.

The meeting was adjourned at 12:15 pm.

Mark Wollenweber
City Manager