

**VILLAGE OF GROSSE POINTE SHORES, A MICHIGAN CITY
MINUTES OF FINANCE COMMITTEE MEETING
TUESDAY, OCTOBER 9, 2018**

A meeting of the Finance Committee of the Village of Grosse Pointe Shores, A Michigan City was held on Tuesday, October 9, 2018 in the Council Chambers of the Grosse Pointe Shores Municipal Building. The meeting was called to order at 10:01 am, by Chairman Bisballe.

Present: Council Member Bisballe, Chair
Council Member Tina Ellis
Council Member Robert Gesell
Committee Member Chuck Ruifrok

Also Present: City Manager Mark Wollenweber
Finance Officer Rhonda Ricketts

All items pertinent to this meeting are either attached or placed on file.

APPROVAL OF MINUTES – SEPTEMBER 11, 2018

Motion by Committee Member Gesell to approve, seconded by Council Member Ellis
Passed 4-0.

ITEM 4 OLD BUSINESS:

The Committee reviewed a summary of attorney fees by various categories that was handed out that had been prepared by Rhonda. After various questions it was the consensus of the Finance Committee that fees were reasonable and that each of the members were satisfied with the explanation of the details. It was indicated by staff that no additional bills would be generated for PAATS or SOC and that the Moore vs Rickel is just about finished. It was also indicated that the property sale expenses would be included in the overall costs. In response to a question an explanation was provided by the Chair as to the SEMSD expenses that were necessary as Wayne County has given the Milk River Pump Station to SEMSD and we were required to sign a new contract with them which requires certain improvements to our sewer system.

ITEM 5A

The Committee discussed the water and sewer bill format and it was the consensus to proceed with additional of information to be placed on the bill. The Committee discussed raising the minimum bill and the consensus was to leave it alone. It was also decided that the city would review going to billing 6 times per year once all the new remote meters are installed. It was expected that the installation of the rest of the new remote meters would be done this winter.

ITEM 5B

Rhonda handed out a sheet indicating the status of the 7 tax tribunal cases and staff will keep the Committee informed as they are taken up by the Tax Tribunal.

ITEM 5C

Staff handed out a proposal on new financial software by BS&A (See Attached). Rhonda went over the need and indicated that we would then be compatible with our building permit software, tax software, assessing software and all of the other Grosse Pointes who are totally on the BS&A financial software. The Committee asked staff to meet with the vendor and firm up pricing as well as get comments from our auditor and bring the information back to the Committee for a recommendation to the entire Council. Staff was asked to develop an implementation timetable as well. Staff was asked to get information on electronic time clocks or badging from the vendor. It was suggested to see if less training time could be estimated and to check on multi-year maintenance costs.

ITEM 5D

The Committee and staff discussed the sewer back up event on Shorecrest Circle and asked staff to provide a summary once all 9 of the claims are settled. It was pointed out that one of the outstanding claims had 69 pages of photos and estimates of repairs. Staff indicated that the basement had 7 televisions and the Committee asked staff to inquire if payment was being made for the televisions that we should then own them.

ITEM 6 OTHER

Rhonda handed out a GFOA article on pensions as well as a listing from the State as to additional road monies that GP Shores would receive.

ITEM 7 PUBLIC COMMENT:

None

ITEM 8 NEXT MEETING:

The next Finance Committee meeting will be scheduled for November prior to the Council meeting.

The meeting was adjourned at 11:27 am.

Mark Wollenweber
City Manager

