MEETING OF THE CITY COUNCIL
TUESDAY, NOVEMBER 17, 2015 - 7:00 P.M.

1. **CALL MEETING TO ORDER** - A monthly meeting of the City Council of Village of Grosse Pointe Shores, a Michigan City was held on Tuesday, November 17, 2015 in the Council Chambers of the Grosse Pointe Shores Municipal Building, 795 Lake Shore Road. The meeting was called to order at 7:00 p.m. by Mayor Kedzierski.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL** – Clerk Bruce Nichols

Present: Mayor Thaddeus Kedzierski, Council Members Alexander Ajlouni, M.D, Robert H. Barrette, Bruce Bisballe, Tina Ellis, Robert E. Gesell, Doug Kucyk.

Absent: None

Also present: City Clerk Bruce R. Nichols
City Manager Mark Wollenweber
City Attorney Brian Renaud
Public Safety Director John Schulte
Finance Officer/Treasurer Rhonda Ricketts

All correspondence and reports relating to this meeting are either attached or placed on file.

4. **APPROVAL OF MINUTES OF THE OCTOBER 20, 2015 REGULAR MEETING**
On Motion of Council Member Barrette, seconded by Council Member Gesell, the minutes of the October 20, 2015 regular meeting were approved by 5-0 vote, with Council Members Ellis and Kucyk not participating in the vote.

5. **RECEIVE AND FILE VARIOUS COMMITTEE & COMMISSION MINUTES**
On Motion of Council Member Barrette, seconded by Council Member Gesell, the minutes of the various committee and commission minutes were approved by 5-0 vote, with Council Members Ellis and Kucyk not participating in the vote.

6. **PUBLIC COMMENT ON AGENDA ITEMS** - None

7. **PROCLAMATION – GROSSE POINTE NEWS 75TH ANNIVERSARY**
Whereas the Grosse Pointe News celebrated its 75th anniversary of its first edition, Mayor Kedzierski presented a proclamation to Editor Joe Warner recognizing the Grosse Pointe News for its 75 years in serving the Pointes**.**

8. **RECOGNITION OF OUT-GOING COUNCIL MEMBERS & PLANNING COMMISSON**

MEMBER

Mayor Thaddeus Kedzierski recognized former Council Member Kay Felt, Council Member Daniel Schulte and Planning Commissioner Michael Monahan for their service to the community.

9. RE-ELECTED MAYOR AND COUNCIL MEMBER OATHS OF OFFICE

City Clerk Bruce Nichols administered the oath of office to Mayor Ted Kedzierski and Council Member Robert Gesell

10. NEWLY ELECTED COUNCIL MEMBERS OATHS OF OFFICE

City Clerk Bruce Nichols administered the oath of office to Council Members Doug Kucyk and Tina Ellis

11. 2015 DRAFT AUDIT PRESENTATION – Abraham & Gaffney, P. C.

A. Receive and File 2015 Draft Audit Presentation

William L. Tucker of Abraham and Gaffney presented the sought after 'unmodified opinion' of the independent audit of the municipal finances. He also presented a comprehensive report on specific aspects of the municipal revenues, expenses and changes in net position. Mayor Kedzierski and Finance Chairman Bisballe commented on the improved financial condition of the city.

On motion of Council Member Gesell, to accept and receive the 2015 draft audit, seconded by Council Member's Bisballe, the motion carried unanimously. (7-0)

12. PUBLIC HEARING – On motion of Council Member Barrette, seconded by Council Member Gesell, and carried unanimously (7-0), City Council convened as the Zoning Board of Appeals for a Variance Request for 65 Hawthorne Rd. The variance request is for a 2-foot side yard setback variance.

Planning commission chairman Mary Matuja addressed Council regarding the Planning Commission's recommendation to approve the variance request. The applicant is requesting a side yard setback variance to construct a 516 square foot addition to the existing house at 65 Hawthorne. The 15'1" addition will replace the existing sun porch at the rear of the house which will be utilized as a kitchen and sitting area. The proposed plan indicates a 6-foot side yard setback. Under the existing ordinance, the minimum side yard requirement is 8 feet. Therefore, the applicant is requesting a deficient 2-foot side yard setback variance.

Sarah Clark presented plans on behalf of the petitioner requesting the deficient side yard variance setback, including modified window placement. No objections were made from any neighbors.

City Council, having reviewed the criteria set forth in Variance Review dated October 20, 2015 by Carlisle Wortman Associates, and having concurred with the recommendation

and findings of the review criteria set forth in such communication, which is adopted by and incorporated by reference to the findings of the Zoning Board of Appeals, and the Planning Commission having recommended approval, on motion by Council Member Bisballe, seconded by Council Member Barrette, and carried unanimously (7-0), the Council approved the 2' variance request. It is further noted the variance request was conditional upon the petitioner utilizing the modified window placement scheme as presented to Council.

13. REPORTS BY CHAIRPERSONS OF BOARDS, COMMITTEES AND COMMISSIONS

A. <u>Budget and Finance</u> – Finance Officer/Treasurer Rhonda Ricketts

1. Approval of Bills - The monthly bills were presented by Finance Officer Ricketts, reviewed, discussed and unanimously approved (7-0) for immediate payment on motion by Council Member Bisballe seconded by Council Member Gesell.

2. Review of Financial Statements - Finance Officer Ricketts presented the current financial statements, including balance sheet, with revenue and expenditures for review by Council. Finance Officer Ricketts also reported the 2015 tax bills are being prepared for issuance.

3. Finance Committee Report - Chairman Bruce Bisballe commended Finance Officer/Treasurer Rhonda Ricketts on the favorable audit report. Chairman Bisballe reported the Finance Committee met last week with emphasis on obtaining the AAA credit rating from Standard & Poor's.

   a. Unappropriated Fund Balance Policy Resolution
      It has been the goal of the Finance Committee and City Council to restore the Unappropriated Fund Balance Reserve to a minimum of 20%. Chairman Bisballe was pleased to report the reserve is now at approximately 20%. On motion of Council Member Gesell, seconded by Council Member Kuyck, carried unanimously (7-0), it was resolved that a new goal of 25% for such reserve is adopted.

B. <u>Public Safety</u> – Chief John Schulte reported a "very average month" with minimal crime statistics. The Chief also noted these favorable crime reports result from the great effort of the public safety officers and command staff in protecting the community. Greg and Sharon Peters again contributed the municipal portion of the canine patrol expense. The selection process for a new public safety officer candidate is narrowing. The department sold a used Ford Crown Victoria patrol car for $4,000.

C. <u>Public Works</u> – Director Brett Smith was absent and City Manager Mark Wollenweber reported in his absence there has been high activity in leaf removal. Targeting leaf pickup on trash day has continued successfully. Discussion ensued regarding landscape contractors and municipal leaf pickup.

D. <u>Parks and Harbor</u> Council Member Barrette reported a lengthy meeting last week with the residents. A second pavilion, and potential locations for same, the dog park,

guest privileges, and Harbor weed control were discussed. He also reported the Michigan Energy Service Commission awarded recognition to the Village of Grosse Pointe Shores for our $55,000 energy efficiency savings at the Michigan Energy Office in Lansing.

E. <u>Legal Report</u> – City Attorney Brian Renaud reported on the following legal services provided during the previous month: Consultation about election law, FOIA responses, equal opportunity employment reporting, review of 55 South Deeplands development plans, and three tax assessment appeals.

F. <u>Manager's Report</u> – City Manager Mark Wollenweber introduced Joe Staszel, an intern who is currently engaged by the city during his tenure as a candidate for a Masters in Public Administration at the University Michigan. The Volunteer Reception is set for December 15, 2015. The original Albert Kahn plans for our municipal parks are being reviewed. Enhanced landscaping at Osius Municipal Park has removed the eyesore caused by aboveground water utilities. Comments regarding 55 Deeplands will be forwarded to Council Members as the parcel is still in the buyer's due diligence period.

14. OLD BUSINESS – None

15. NEW BUSINESS –

A. Public Act 152-The Public Funded Health Insurance Contribution Act

On motion of Council Member Gesell, seconded by Council Member Barrette, and carried unanimously (7-0), City Council approved the 80/20 percent cost-sharing arrangement for compliance in 2016.

B. 2016 Federal Poverty Guidelines for Assessments Resolution

On motion of Council Member Bisballe, seconded by Council Member Gesell, and carried unanimously (7-0), City Council adopted the Poverty Exemption Resolution in keeping with the Federal Poverty Guidelines 2015 assessments.

C. 2015 Annual Actuarial Valuation Report

On motion of Council Member Bisballe, seconded by Council Member Gesell, and carried unanimously (7-0), City Council resolved to receive and file the 2015 Annual Actuarial Valuation Report.

D. Honeywell Annual Energy Cost Avoidance Report

In view of the successful implementation and guaranteed operational savings derived from the program, Councilman Barrett, seconded by Councilman Gesell, and carried unanimously (7-0), the Council granted approval to accept and receive the Honeywell Annual Energy Cost Avoidance Report.

E. Credit and Debit Card Acceptance Policy

Per the recommendation of the auditor, on motion of Council Member Gesell, seconded by Council Member Barrette, and carried unanimously (7-0), City Council adopted the recommendation of the Finance Committee for the implementation of a Credit and Debit Card Acceptance Policy.

16. PUBLIC COMMENT ON NON-AGENDA ITEMS - None

17. COUNCIL MEMBERS' COMMENTS - None

18. MAYOR'S COMMENTS – Mayor Kedzierski thanked all candidates who ran for Council Member seats, discussed municipal park use, the development of rules and regulations for the use of the park by residents, and pointed out the new memorial bronze plaque in honor of Ralph C Wilson, Jr.

19. NOTE DATES OF FUTURE CITY COUNCIL MEETINGS (Tues, 12/15/15 - 7pm)

20. ADJOURNMENT On motion of Council Member Bisballe, seconded by Council Member Ajlouni, and carried unanimously, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,

Bruce R. Nichols
City Clerk