

A meeting of the Blue Ribbon Operations Committee of the Village of Grosse Pointe Shores, a Michigan City (BROC), was held on Wednesday, 26th June 2013 @ 8:00AM in the second floor conference room of the Grosse Pointe Shores Municipal Building where the meeting was relocated after discovery that the Council Room was occupied wherein important Village business being conducted.

PRESENT:

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Chairperson:	Alan Broad
Secretary:	John L. Booth II
Council Liaison:	Dan Schulte
Members:	Mary Anne LaHood Elizabeth Eldridge John Renick Marlena Stahl
Participating by Phone:	Cheryl Holm
Excused absence Members	Connie Houin Dr. Quresh Khairullah

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Chairperson Alan Broad called the meeting to order at 8:15AM.

APPROVAL OF THE MINUTES:

Waived until the next meeting.

DISCUSSION:

The Chairperson began the meeting with a summary of the committee discussions to date regarding the drafting of a written committee report of the results of the various enquiries into municipal daily operations undertaken by this committee since the initial and organizational meeting of 17 April 2012.

After much discussion with the participation of all members in attendance the committee decided that it would use as a basis for this report to Village Council the compilation of relevant excerpts from committee minutes of our meetings to date prepared and previously circulated by Secretary Booth in email form and the draft report prepared in advance of this meeting by Chairperson Broad, copies of which were also emailed as well as distributed at this meeting. After receiving comments and some corrections to these two documents, it was further decided that the final report would include in addition two enclosures : 1) a copy of a full set of the new written job descriptions for all Village full time employees, and 2) a copy of the SEMCOG report and summary which analyzes and compares daily Village operations and the delivery of municipal services to residents of the Shores with other communities in South Eastern Michigan chosen by SEMCOG for similar land mass, numbers of households, population, household income.

The committee then decided as a group that the next draft of the report to Council should include a brief fiscal and operational history of the Shores to be written by Secretary Booth and circulated amongst the committee members for comments or changes, which would be submitted to Chairman Broad, who would then pull together this new material into his second draft of the report to Council. Secretary Booth then stated that he would draft this preamble and draft report and distribute it to the committee members by email in "word" form before this coming weekend for their review and comment.

The committee collectively next decided to wait until the report was in final form to decide at which monthly Village Council meeting the report should be an agenda item for presentation to the attending members of the Village Council. It was then noted by Councilman Schulte that attendance at summer monthly Village Council meetings is less than the fall meetings and that Council meetings in July and August tend to be brief. He suggested, therefore, that the best time to schedule the delivery of the BROC report to maximize impact would be the September Village Council meeting.

OLD AND NEW BUSINESS: None

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There being no further business to come before this meeting, the Chairperson asked for a motion to adjourn the meeting. A motion was made and seconded and the meeting was adjourned at 9:00AM.

Respectfully submitted,

John L. Booth II  
Secretary  
Blue Ribbon Operations Committee  
Village of Grosse Pointe Shores